



Meeting Minutes

Neighbourhood Watch (NHW) Ku-ring-gai & Hornsby
Meeting #44 and Inaugural GM
6pm Tuesday 14 January 2025 @ PCYC, Waitara



Present: Ben Campbell, Bridgett Lennon, Cloris Yang (late arrival), David Beale (late arrival), Gay Balasubramanian, Jimmy Lennon, Julia Eagles, Mick Gallagher, Pasquale Vartuli, Patrick Winsbury (left early), Simon Lennon, Wal Knowles, Warren Dunn (Returning Officer).

Apologies: Jack Liu, Mary Walker, Michael Bark, Noushin Mansopour, Tara Griffiths, Zoya D' Souza

1. Welcome and Introductions. Everyone introduced themselves. Warren commented on the change in demographics in his local community. Pasquale mentioned his opinion that there should be a strong relationship between NHW and the NSWPF, as in Victoria. Patrick also commented on the new immigrants to his community and the growing number of aged.
2. Apologies.
3. Need for an Inaugural GM – Julia gave the background as to why we are making NHW K&H more formal:
 - a. NHW NSW will soon be asking for more formality, for insurance purposes in particular, e.g. member forms, presence of a committee.
 - b. NHW Gordon/Killara/E Killara is closing and moving their efforts into NHW K&H.
 - c. NHW K&H has been using the NHW Gordon/Killara/E Killara bank account. Now NHW K&H will need their own. The current ANZ account will not allow us without an ABN, address, etc. Westpac, Bendigo, Commonwealth banks have appropriate Community accounts (see later.)
4. Business
 - a. Pasquale Vartuli & Wal Knowles proposed and seconded that we should hear the Returning Officer's report. Carried unanimous.
 - b. Nomination and Results of voting for Incoming Committee (Warren Dunn acted as the Returning Officer):

President – Julia Eagles

V.P. - Simon Lennon (Nomination made during meeting).

Secretary – Gay Balasubramanian

Treasurer – Patrick Winsbury

Ordinary member – Cloris Yang

Ordinary member – Ben Campbell

Ordinary member – Wal Knowles

Committee members to probably meet via Zoom on a weekend.

FOR EMERGENCIES (Including anyone on your property) 000
TO REPORT ANYTHING SUSPICIOUS (Crime Stoppers) 1800 333 000
TO REPORT NON-EMERGENCY/POLICE TO ATTEND NON-URGENTLY (Police Assistance Line) 131 444
POLICE COMMUNITY PORTAL (Online reporting of minor crime/lost property) portal.police.nsw.gov.au
IF YOU'RE NOT SURE (Hornsby Police Station) 9476 9799
TTY—To ask for Police, type PPP 106
SPEAK AND LISTEN 1 800 555 727

- c. There was a discussion about Community bank accounts available to us. Thanks to Gay for her Bank Comparison document. All the banks outlined the options available. It was proposed to open a Bendigo Business Basic Transaction Account (Community Account). The Signatories will be the 4 main role members (President, V.P., Secretary & Treasurer) as elected above. The motion was proposed by Ben Campbell, and seconded Mick Gallagher. The motion was carried unanimously. Julia to remove the website warning not to use PayID because it will now be free. Patrick Winsbury to open the account at Lindfield. 4 signatories to go to bank – date to be set.
 - d. Discussion on Constitution. Julia outlined the current, and the proposed Constitution of NHW NSW based upon the NSW Fair Trading Model Constitution (being passed on 09 Feb 2025.) Proposed and seconded by Pasquale Vartuli & Wal Knowles that we adopt the Constitution of NHW NSW (as the umbrella organisation) in Toto, including any future amendments. There is no need for our own Constitution. Motion carried unanimously.
 - e. Discussion also about the NHW NSW Affiliation document that Gay & Julia have signed in the past. Proposed and seconded by Pasquale Vartuli and Wal Knowles and agreed unanimously that we should sign it. Pasquale Vartuli, Simon Lennon and David Beale agreed to review the document but “not give legal advice”.
5. Pasquale Vartuli and Simon Lennon proposed to resume General Business. Carried unanimously.
- a. Senior Constable Gemma Stokes, Crime Prevention Officer (CPO), Ku-ring-gai Police Area Command was unavailable. Julia read from Steven Whalley’s Crime Report given at the NHW Gordon/Killara/E Killara AGM held on Thursday, 21 November 2024 (to be distributed with the Minutes).
 - b. What have we achieved since the last meeting (15/10/2024)
 - i. New 20 Tips for Cryptocurrency soon to be published - To be reviewed by the police.
 - ii. Bushfire Emergency Expo was held at West Pymble 10am to 2pm on Saturday, 02 November, 2024. Thanks to Gay, Mary, Noushin, Julia & Warren.
 - iii. NHW Gordon/Killara/E Killara AGM/get-together was on Thursday 21 November 2024. The decision was to close the group and put effort into NHW K&H. Facebook pages will still be held for [Gordon](#), [Killara](#) and [East Killara](#). There will be a final printed newsletter to invite residents and volunteers to NHW K&H.
 - iv. The KerbWatch Project is ongoing, with 4 Kits. It has been slow over the holiday season. It was agreed it needs more advertising. This will be done in this week’s eNewsletter and on Facebook. Ben offered to write an article (for Bush Tele or TWT?) about what NHW has to offer residents. Then there was also a discussion about a Media Release to announce our new formal NHW K&H Committee, etc.
 - v. The driveway Stencil project is ongoing with 2 Kits. It has been slow over the holiday period. It needs advertising. This will be done in this week’s eNewsletter and on Facebook.
 - vi. Engraver/UV Pen kits (ongoing) Kits currently with Kerrie & Julia. Needs advertising.
 - vii. Shredders (ongoing). 4 currently with Julia. Slow.
 - viii. NHW K&H Website (ongoing). Thanks to Jyoti & Cloris for a review and planned changes. Cloris to email GB & JE tomorrow with a suggested plan.
 - ix. Loan of dress-ups (ongoing).
 - c. What are we hoping to achieve?
 - i. Formal structure to be put in place and reported to NHW NSW. Discussion on Roles & Responsibilities. Draft R&R to be re-distributed with the Minutes.
 - ii. Online presence, eNewsletter, articles, loan of equipment – continuing.
 - iii. Continued improvement on website, new 20 Tips & FAQs in the making. FAQ for kids versus crime progressing.
 - iv. Continued support of Ku-ring-gai Police Area Command. Julia to again offer

- d. Other reports
 - i. Treasurer's report: \$ balance in Gordon NHW Area 24/12 bank account = \$6338.90. This includes \$1188.40 donated for online work – website domain names & hosting are due for renewal later in 2025. The KerbWatch project is running at a \$162.06 profit – less \$25.80 Julia owed for 3 cans white spray paint (used for KerbWatch done by volunteers for residents who are unable to). \$25.25 was agreed to be repaid to Julia at previous meeting #42. Julia now owed Total = \$51.05 to be repaid - proposed by Pasquale Vartuli & Simon Lennon. Unanimous.
 - ii. The last Community Safety Precinct Committee (CSPC) (NSWPF) was held in December 2024, but was not attended by NHW K&H members due to holiday period. The next one is expected to be in February. Waiting for more information.
 - iii. NHW NSW AGM held on Sunday, 17 November 2024. Info Session #3 held Sunday, 24 November 2024. Info session #4 and a 'New Groups Info Session #1' to be held on 26 January 2025.
 - iv. Dementia Alliance – There was no information as Kerrie, our usual attendee at this meeting, was not present.
- 6. Any other business?
 - i. Name labels project – David still working on it. He also proposed meeting table labels.
 - ii. Ben enquired about revenue raising. Julia explained in the past the idea was to break even, through the use of Pay-it-Forward contributions.
 - iii. Ben asked Jimmy Lennon & Bridgett Lennon how NHW could appeal to the young and how we could help them with relevant information. Bridget Lennon suggested that knowing about rego plate locking screws, and porch parcel theft was relevant. Julia mentioned [Australia Post's free parcel lockers](#) for deliveries (Note: NHW cannot endorse any product or service – you must do your own research). Jimmy & Bridgett to have a think. David mentioned his new massive parcel size letter box isn't being used – the delivery still went to his doorstep.
 - iv. Julia mentioned the old idea of buying a CCTV camera for loan to residents. It was agreed that versions nowadays were more affordable, so this was unnecessary. However, it prompted discussion about a new 20 Tips or FAQ about CCTV and technology.
 - v. Gay reported on a Volunteers Grants Expression of Interest (EOI) from Paul Fletcher's office that is available to community organisations that don't have to be incorporated. Gay proposed to apply for a projector (for use at meetings) and an Electronic Payment Device (for residents to Pay-it-Forward). Ben suggested a 'RingCentral' subscription to allow us to have a phone number accessible by all the volunteers. More work to be done. Proposed & seconded by Pasquale Vartuli & Ben Campbell that Gay research & complete the application.
- 7. Proposed date of next meeting (DONM): 6pm Wednesday 09 April at PCYC.
- 8. Attachments: Photo taken by Donna [PCYC]
 - CPO Report
 - Draft R&R document
 - Bank Comparison spreadsheet from Gay

This information was compiled by volunteers with Neighbourhood Watch Ku-ring-gai & Hornsby. Please contact your Crime Prevention Officer (CPO) at Hornsby Police Station for more information. Phone: 9476 9799. Tips and other resources are available to download free from the Neighbourhood Watch in Ku-ring-gai & Hornsby website: au-NHWKuringgaiHornsby.org/Tips/.

See also the community's one-stop-shop of crime prevention information: WatchOut.org.au.

Follow us on [Facebook](#), [X \(prev-Twitter\)](#) or at our [website](#). Contact us at: NHWKuringgaiHornsby@gmail.com